

BROOKINGS COUNTY COMMISSION MEETING

Tuesday, June 27, 2006

The Brookings County Board of County Commissioners met in regular session on Tuesday, June 27, 2006, with the following members present: Dennis Falken, Emil Klavetter, Mary Negstad, Donald Larson, and Deanna Santema.

CALL TO ORDER

Chairperson Falken called the meeting to order.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

CONSENT AGENDA

Chairperson Falken declared the Consent Agenda approved with no objection from the board. The Consent Agenda consisted of the agenda for the June 27, 2006 Commission Meeting, and the minutes from the June 20, 2006 Commission Meeting.

Travel/Education: Mark Anawski to go to Pierre, SD on July 12, 2007 to attend the South Dakota Retailers Association Alcohol Training. Robert Hill to go to Sioux Falls, SD on June 28, 2006 to attend the American Planning Association Planning Law Review Audio Conference. Laurie Tangen to go to Chamberlain, SD on June 26 & 27, 2006 to attend the Infant Toddler Training.

ROUTINE BUSINESS

Motion by Negstad, seconded by Klavetter, to approve the following claims. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter, "Aye," Falken "Aye." Motion Carried. A&B BUSINESS, REPAIRS AND MAINTENANCE \$55.69; ACTION PROCESS SERVING, COURT CASE EXPENSE \$23.00; ALLTEL, UTILITIES/COURTHOUSE \$713.75; AMERICAN STAMP & MARKING, SUPPLIES & MATERIALS \$157.40; AMMANN, LONNY, ELECTION WORKER'S \$30.00; ANDERSEN, SHANE, TRAVEL & CONFERENCE \$10.24; ARAGON, MARTHA A., COURT CASE EXPENSE \$125.00; ARLINGTON FARMERS EL. CO., TELEPHONE \$47.40; ARLINGTON FARMERS ELEV., AM'T HELD FOR SHERIFF TRU \$421.01; AT&T, UTILITIES \$164.84; AURORA, CITY OF, RENTALS \$25.00; AVERA, PROFESSIONAL SERVICES \$83.50; BATTERIES PLUS #75, SUPPLIES & MATERIALS \$58.78; BLACKBURN & STEVENS LLC, OTHERS (CT APP. ATTY.) \$186.00; BP, TRAVEL & CONFERENCE \$55.92; BP OF BROOKINGS INC., GASOLINE/VEHICLE MAINT. \$716.86; BOZIED OIL CO INC, REPAIRS AND MAINTENANCE \$204.17; BROOKINGS ENGRAVING, SUPPLIES & MATERIALS \$12.00; BROOKINGS HOSPITAL, PROFESSIONAL SERV. & FEES \$2852.60; BROOKINGS PUBLIC LIBRARY, OTHERS (BRKGS. LIBRARY) \$6250.00; BRUGGER, SUSAN, ADULT DEFENSE \$467.80; BUHL'S CLEANERS, REPAIRS AND MAINTENANCE \$65.00; CDW GOVERNMENT INC, SUPPLIES &

MATERIALS \$624.60; C&R SUPPLY, INC., SUPPLIES & MATERIALS \$133.71; CAREER LEARNING CENTER, REPAIRS AND MAINTENANCE \$195.00; CARQUEST AUTO PARTS STORE, SUPPLIES & MATERIALS \$117.54; CENTRAL BUSINESS SUPPLY, REPAIRS AND MAINTENANCE \$2209.40; COOK, KAREN, ELECTION WORKER'S \$20.00; COOK'S RECYCLING, SUPPLIES & MATERIALS \$428.95; CBCINNOVIS, TELEPHONE \$5.50; DIAMOND MOWERS INC, MACHINERY & EQUIPMENT \$17200.00; EAST CENTRAL MH/CD, OTHERS \$11000.00; ELECTION SYS & SOFTWARE, ELECTION SUPPLIES \$1100.00; ELITE BUSINESS SYSTEM INC, REPAIRS AND MAINTENANCE \$66.00; ELKTON SCHOOL DISTRICT, DOJ/OJP \$14868.51; FEDEX, PROFESSIONAL SERV. & FEES \$17.64; FIRST BANK & TRUST, SUPPLIES & MATERIALS \$127.26; FITE, ROBERT G, ADULT DEFENSE \$387.60; FOERSTER WHOLESALE SUPPLY, SUPPLIES & MATERIALS \$138.75; GARRY, KELLY C., ADULT DEFENSE \$338.28; GRAYBAR ELECTRIC CO INC, SUPPLIES & MATERIALS \$82.80; HAROLD'S PRINTING, POSTAGE REIMBURSEMENT FRO \$170.30; HOGAN, TIM, ADULT DEFENSE \$1397.04; INTEGRATED BUSINESS SOL, DATA PROCESSING/SOFTWARE \$3093.90; JENSEN, RANDY J., TRAVEL & CONFERENCE \$17.92; JOHNSON CONTROLS, REPAIRS AND MAINTENANCE \$12619.50; JURGENS PRINTING INC, PUBLISHING \$258.00; KIDWILER, MARY, TRAVEL & CONFERENCE \$16.00; KING CORPORATION, THE, DOJ/OJP \$26731.86; KLEINJAN, DARREL, TRAVEL & CONFERENCE \$24.32; KNUTSON, DUANE, TRAVEL & CONFERENCE \$5.76; L&L PARTS, SUPPLIES & MATERIALS \$2.39; LEWIS & CLARK MENTAL, PROFESSIONAL SERV. & FEES \$390.00; LEXISNEXIS, PROFESSIONAL SERV. & FEES \$150.00; LINWELD, SUPPLIES & MATERIALS \$184.11; LOCATORS & SUPPLIES, SUPPLIES & MATERIALS \$7.29; MCCANN, M.E., ADULT DEFENSE \$1083.11; MCCARTY, DONALD, ADULT DEFENSE \$2749.31; MCI, TELEPHONE \$134.66; M&T FIRE & SAFETY INC., UNIFORMS/EQUIPMENT \$238.00; MANS, BOB, TRAVEL & CONFERENCE \$5.12; MASTERCARD, TRAVEL & CONFERENCE \$478.67; METEORLOGIX, OFFICE MAINTENANCE & UTIL \$1056.00; MILLS PROPERTY MANAGEMENT, RENTAL/1921 BLDG. \$4319.37; MINNEHAHA CO. JUVENILE, JDC-MINNEHAHA COUNTY \$2400.00; MOEN, STEPHANIE & ASSOC., COURT CASE EXPENSE \$100.45; NATL 4-H COUNCIL, 4-H EVENTS & LIT. \$25.60; NELSON, DARREL E., TRAVEL & CONFERENCE \$12.16; NELSON, NANCY J., ADULT DEFENSE \$877.80; NORTHERN TRUCK EQUIPMENT, OTHERS-SHORT \$7649.17; NORTHWESTERN PUBLIC SERV, UTILITIES \$369.87; O'BRIEN, SEAN M., ADULT DEFENSE \$2523.58; OFFICE SYSTEMS INC, REPAIRS AND MAINT. \$116.25; OUTLAW GRAPHICS, SUPPLIES & MATERIALS \$228.00; PAYMASTER, REPAIRS AND MAINT. \$799.50; PETERSON, DAVID, ELECTION WORKER'S \$20.00; PHYSICIANS LABORATORY, PROFESSIONAL SERV. & FEES \$1626.74; PIERRE AREA CHAMBER OF, SUPPLIES & MATERIALS \$61.50; PITNEY-BOWES INC., RENTALS \$186.00; PUBLIC SAFETY CENTER INC, SUPPLIES & MATERIALS \$134.12; QUALIFIED PRESORT, MV NOTICES/TAX NOTICES \$596.36; QUILL CORP., SUPPLIES & MATERIALS \$320.84; QWEST, DATABASE SERVICE-US WEST \$300.21; REDSTONE TECHNOLOGIES INC, REPAIR & MAINT. \$180.00; REIF, MARK, TRANSPORT PRISONER \$20.00; RIBSTEIN, RICK, ADULT DEFENSE \$1758.51; ROBBINS, JEFF, TRAVEL & CONFERENCE \$34.56; ROCHEL, ROBERT, TRAVEL & CONFERENCE \$21.12; RUDE'S FUNERAL HOME INC, FUNERALS \$2300.00; SAATHOFF, LAYNE, TRAVEL & CONFERENCE \$29.44; SCHWENK, TERRY, RENT \$300.00; SDACC, TRAVEL & CONFERENCE \$25.00; SDRA, TRAVEL \$150.00; SDSU AG-BIO COMMUNICATION, SUPPLIES & MATERIALS \$15.00; SHEPHARDSON HARDWARE HANK, SUPPLIES & MATERIALS \$89.66; SINAI COOP. ELEVATOR, SUPPLIES & MATERIALS \$1379.22; SINAI LEGION, RENTALS \$25.00; SIOUX FALLS TWO WAY RADIO, REPAIRS AND MAINTENANCE \$285.00; SIOUX VALLEY ENERGY, UTILITIES \$66.00; SMITH, STEVE, TRAVEL & CONFERENCE \$16.00; SMITH, JODY O., ADULT DEFENSE \$311.60; SOFTWARE SERVICES INC., DATA PROCESSING/SOFTWARE \$520.00; STAFF

SEARCH, PROFESSIONAL SERV. & FEES \$199.68; STATE OF SOUTH DAKOTA, REPAIR & MAINTENANCE \$21.00; SWIFTEL CENTER, MULTI-PLEX UPKEEP \$2500.00; TORGRUDE, LIONEL, TRAVEL & CONFERENCE \$363.12; US MARSHAL'S SERVICE, TRANSPORT PRISONER \$1178.00; VANDENBERG LAW FIRM, ADULT DEFENSE \$456.00; VERIZON WIRELESS, TELEPHONE \$306.45; VLASMAN, BARRY L., ADULT DEFENSE \$71.83; WAGNER REAL ESTATE, INSPECTION FEES \$1600.00; WALMART COMMUNITY, SUPPLIES & MATERIALS \$270.97; WEST GROUP, LAW BOOKS \$986.86; WHITE CITY, TELEPHONE \$29.50; WIECZOREK, TERRY, JUVENILE DEFENSE \$4698.27; ANDEREGG, SHARON, ELECTION WORKER'S \$123.00; ANGLE, LOIS, ELECTION WORKER'S \$127.00; ANTONEN, JOAN, ELECTION WORKER'S \$162.98; AUDUS, JODI, ELECTION WORKER'S \$110.00; BARG, VERLIE, ELECTION WORKER'S \$134.64; BELL, ROBERT, ELECTION WORKER'S \$108.00; BARNETT, RITA, ELECTION WORKER'S \$123.00; BARTLEY, BOBBE, ELECTION WORKER'S \$134.00; BROTSKY, ELEDA, ELECTION WORKER'S \$139.12; BURDICK, CONNIE, ELECTION WORKER'S \$142.50; CHRISTENSEN, JUDY, ELECTION WORKER'S \$145.52; CHRISTENSEN, PRISCILLA, ELECTION WORKER'S \$123.00; DEZEEUW, GERTRUDE, ELECTION WORKER'S \$123.00; DUSHARM, CAROL, ELECTION WORKER'S \$108.00; ELENKIWICH, ARDIS, ELECTION WORKER'S \$127.00; ERICKSON, BARBARA, ELECTION WORKER'S \$125.00; EVEN, ANNA, ELECTION WORKER'S \$146.80; FETZER, YVONNE, ELECTION WORKER'S \$127.00; FIEDLER, MARY, ELECTION WORKER'S \$108.00; FOERSTER, MARILYN, ELECTION WORKER'S \$125.00; FORSYTH, CHARLEEN, ELECTION WORKER'S \$119.00; FOSTER, DIANNE, ELECTION WORKER'S \$155.71; GANDHI, SAILAJA, ELECTION WORKER'S \$120.00; GRIES, JEAN, ELECTION WORKER'S \$146.98; HAUFF, HAZEL, ELECTION WORKER'S \$140.38; HECHT, HARRY, ELECTION WORKER'S \$31.00; HIGGINS, JUDY, ELECTION WORKER'S \$123.00; HELWIG, RAMONA, ELECTION WORKER'S \$123.00; HEYLENS, KATHY, ELECTION WORKER'S \$134.00; HIEB, CAROLYN, ELECTION WORKER'S \$123.00; IVERSON, NATALIE, ELECTION WORKER'S \$120.00; HULT, LARRY, ELECTION WORKER'S \$32.00; JONES, TERRI, ELECTION WORKER'S \$31.00; HORNBY, DORIS, ELECTION WORKER'S \$134.00; KAROLCZAK, SUE, ELECTION WORKER'S \$127.00; KLEINJAN, CAROL, ELECTION WORKER'S \$108.00; KORNBAUM, DONA, ELECTION WORKER'S \$125.00; KNUTZEN, SUE, ELECTION WORKER'S \$134.00; KRANZ, LINDA, ELECTION WORKER'S \$139.80; KROGMAN, MAVIS, ELECTION WORKER'S \$133.00; KRUSE, NELVA, ELECTION WORKER'S \$131.88; LATHROP, SHIRLEY, ELECTION WORKER'S \$123.00; LINN, NORMA, ELECTION WORKER'S \$125.00; LYNN, DONNA, ELECTION WORKER'S \$123.00; MILLER, SYLVIA, ELECTION WORKER'S \$127.00; OLSON, GLORIA, ELECTION WORKER'S \$123.00; OSVOG, CANDY, ELECTION WORKER'S \$125.00; PARSLEY, MARY, ELECTION WORKER'S \$127.00; PIKE, GLORIA, ELECTION WORKER'S \$135.00; PLUMART, PHILLIP, ELECTION WORKER'S \$16.00; QUAM, MARJORIE, ELECTION WORKER'S \$14.00; RANG, MARGARET, ELECTION WORKER'S \$60.00; SANTEMA, LINDA, ELECTION WORKER'S \$123.00; SCHALLER, DOROTHY, ELECTION WORKER'S \$123.00; SCHLOBOHM, LUELLA, ELECTION WORKER'S \$123.00; SCHUTT, MARLYS, ELECTION WORKER'S \$108.00; SKOGLUND, NANCY, ELECTION WORKER'S \$123.00; SMIDT, CAROL, ELECTION WORKER'S \$110.00; STEENSON, DONNA, ELECTION WORKER'S \$110.00; TELKAMP, BARBARA, ELECTION WORKER'S \$119.00; THOMAS, LINDA, ELECTION WORKER'S \$60.00; TOFTE, MARGARET, ELECTION WORKER'S \$134.32; TOLRUD, DEANNA, ELECTION WORKER'S \$16.00; TOWN, HELEN M, ELECTION WORKER'S \$119.00; TJERNAGEL, LAURA, ELECTION WORKER'S \$123.00; WAHL, FAYE, ELECTION WORKER'S \$110.00; WAHLSTROM, LARAYNE, ELECTION WORKER'S \$123.00; WAPLES, ELAINE, ELECTION WORKER'S \$123.00; WEEKS, DONNA, ELECTION WORKER'S \$110.00; WEISS, CAROL, ELECTION WORKER'S \$108.00; WESTBROOK, MAUREEN, ELECTION WORKER'S \$123.00; WILLIAMSON, DOROTHY, ELECTION WORKER'S \$125.00; WOOLWORTH, BARBARA, ELECTION WORKER'S \$123.00

Planning and Zoning Director, Robert Hill met with the board to give an update on the Lake Hendricks Dam and Drainage Meeting.

Director of Equalization, Joyce Dragseth met with the board to discuss the OHE and Circuit Court Hearings, Equalization Boards, Complete Data File Requests, the NACRO Conference, and Assessments of Wind Energy Farms.

Deputy Auditor, Kelly Bakken met with the board to present the approved 2007 Retail Beer On & Off Sale Licenses for signature.

Be it noted, Chairperson Falken signed the 2007 Retail Beer On & Off Sale Licenses for Arlington Beach LLC, Brookings Country Club Inc., Brookings Softball Assoc. Concession, Elkton Farmers Union Coop Oil Assn., Lazer Marketing Inc., Country Pump, Meadow Creek Golf Club, B & S Fuel Stop, Skyview Junction LLC, and Twisters.

Motion by Santema, seconded by Negstad, to approve the following Automatic Supplement for unanticipated expenses incurred and reimbursement made to Brookings County. Department: Brookings County Zoning & Drainage; Amount: \$516.60; Reason: Special Zoning Meeting Reimbursement; Receipt # 96195: Line #: 10100X4270711 \$80.64; 10100X4110711 \$400.00; 10100X4260711 \$9.98; 10100X4230711 \$25.98. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter "Aye," Larson "Aye," Falken "Aye." Motion Carried.

REGULAR BUSINESS

Motion by Klavetter, seconded by Santema, to take off the table, action on the Amendment to the Brookings Event Center Agreement tabled on Tuesday, June 13, 2006. Roll Call Vote: Santema "Aye," Klavetter "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion Carried.

The board discussed the Amendment to the Brookings Event Center Agreement. Motion by Larson, seconded by Klavetter, to Call-the-Question. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Nye," Santema "Aye," Falken "Aye." Motion Carried.

Motion by Klavetter, seconded by Larson, to approve and authorize Chairperson Falken to sign the Amendment to the Brookings Event Center Agreement. Roll Call Vote: Larson "Aye," Negstad "Aye," Santema "Aye," Klavetter, "Aye," Falken "Abstain." Motion Carried.

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the Resolution # 06-25, A Resolution to Become a South Dakota Retirement System Special Pay Program Unit; and Resolution # 06-26, A Resolution Setting Policy to Allow Refreshments to be offered at Public Meetings.

Motion by Negstad, seconded by Klavetter, to approve and authorize Chairperson Falken to sign Resolution # 06-25; A Resolution to Become a South Dakota Retirement System Special Pay Program Unit. Roll Call Vote: Negstad "Aye," Santema "Aye," Klavetter, "Aye," Larson "Aye," Falken "Aye." Motion Carried.

**A Resolution to Become a
South Dakota Retirement System
Special Pay Program Unit**

BE IT RESOLVED AS FOLLOWS:

WHEREAS, SDCL Chapter 3-13A offers qualified employees of Special Pay Program employer units of the South Dakota Retirement System (SDRS) the opportunity of receiving a tax advantage and a Social Security advantage when terminating active service in sDRS by having special termination payments transmitted to the Special Pay Program;

WHEREAS, SDCL Chapter 3-13A offers such qualified members' employers a corresponding Social Security advantage;

WHEREAS, Brookings County agrees to transmit all special pay data by electronic media and understands that reporting final compensation data electronically is a condition which must be met in order to participate;

WHEREAS, Brookings County understands and agrees to the following points:

- Only special, lump-sum payments made to an employee at the time of the employee's termination are transmitted to the Special Pay Program;
- Only terminated employees who qualify pursuant to SDCL 3-13-A-2(8) to have such special pay transmitted to the Special Pay Program will participate;
- If the employee qualifies, transmission of such special pay to the Special Pay Program is mandatory; and
- Brookings County shall pay to SDRS an initial, onetime fee per participant based on a percentage of such special pay or a flat fee, whichever is greater.

NOW, THEREFORE, BE IT RESOLVED, THAT Brookings County shall become a Special Pay Program unit of the South Dakota Retirement System with an effective date of 7/1/06 under the terms and conditions of SDCL Chapter 3-13A.

BE IT FURTHER RESOLVED that a copy of this RESOLUTION shall be transmitted to the SDRS as soon as possible after adoption.

Dated this 27th day of June, 2006.

Dennis Falken, Chairperson
Brookings County Commission

ATTEST:

Janet, Auditor

Motion by Santema, seconded by Negstad, to approve and authorize Chairperson Falken to sign Resolution # 06-26; A Resolution Setting Policy to Allow Refreshments to be offered at Public Meetings. Roll Call Vote: Santema "Aye," Klavetter, "Aye," Larson "Aye," Negstad "Aye," Falken "Aye." Motion Carried.

RESOLUTION #06-26

**SETTING POLICY TO ALLOW REFRESHMENTS TO BE OFFERED
AT PUBLIC MEETINGS**

WHEREAS, the Brookings County Board of Commissioners has identified the need to adopt a policy for offering refreshments at public meetings,

WHEREAS, this policy will create consistency among all county departments and for all county public meetings,

NOW THEREFORE BE IT RESOLVED that the Brookings County Board of Commissioners will allow refreshments such as coffee, pop, water, donuts/rolls, and cookies, to be served during public meetings hosted or conducted by the County.

Adopted this 27th day of June 2006.

Dennis Falken, Chairperson
Brookings County Board of Commissioners

ATTEST:

Janet Willmott, Auditor

Commission Assistant/Human Resource Director, Stephanie Vogel met with the board to discuss the Brookings County Crop Improvement Checking Account, the Harvest Church Surplus Property, the 2007 Surplus Sale, and the Johnson Controls Fire Management System Inspection Report.

COMMISSIONER'S OPEN DISCUSSION

Commissioner Santema reported on the Biodiesel Plant Groundbreaking Ceremony, the BATA Meeting, and the SDSU 125th Anniversary Picnic and Play.

Commissioner Klavetter reported on the E911 Meeting and the SDSU 125th Anniversary Picnic and Play.

Commissioner Negstad reported on the Biodiesel Plant Groundbreaking Ceremony, the Domestic Abuse Shelter Meeting, and the SDSU 125th Anniversary Picnic and Play.

Commissioner Larson reported on the Biodiesel Plant Groundbreaking Ceremony, the SDSU 125th Anniversary Picnic and Play, and the upcoming Growth Partnership Meeting.

Commissioner Falken reported on the E911 Meeting, the SDSU 125th Anniversary Picnic and Play, the Arabian Horse Show, the Navitas Energy Local Review Committee Meeting, and discussed housing concerns.

EXECUTIVE SESSION

Motion by Klavetter, seconded by Negstad, to enter into executive session at 10:22am. Roll Call Vote: Klavetter "Aye," Larson "Aye," Negstad "Aye," Santema "Aye," Falken "Aye." Motion Carried. Chairperson Falken declared executive session over at 10:39am. Reason - Personnel Matters. No action at this time.

REGULAR BUSINESS

Be it noted, the Board approved the following Personnel Action Notice: John Molengraaf from \$9.91 to \$10.51.

ADJOURNMENT

There being no further business, Chairperson Falken declared the meeting adjourned until Tuesday, July 11, 2006.

It is the policy of Brookings County, South Dakota, not to discriminate against the Handicapped in Employment or the Provision of Service. The County of Brookings is responsive to requests for communication aids and the need to provide appropriate access, and will provide alternative formats and accessible locations consistent with the Americans with Disabilities Act.

Kelly Bakken
Deputy Auditor
Brookings County Auditor's Office